

BAYSIDE COMMUNITY HALL
 2297 Jacoby Creek Road, Bayside, California
 Mail Address: PO Box 31, Bayside, CA 95524

Website: www.baysidecommunityhall.org
 Email: baysidecommunityhall@gmail.com
 Message Phone: (707) 822-9998

RENTAL RATES & FEES (effective 1/1/2019)

FACILITY RENTAL

RENTAL	Regular Rate	Non Profit or Youth
Hall & Kitchen	\$50/hour max \$350/day	\$40/hour max \$225/day
Hall Only or Kitchen Only	\$40/hour max \$225/day	\$30/hour max \$150/day
2 nd Day Rental – consecutive days	\$150	\$150
Refundable Security Deposit	\$400	\$400
Expedited Rental Fee (for rentals made fewer than 30 days before event)	\$50	\$50
Cancellation Fee (for rentals cancelled fewer than 30 days before event)	\$100	\$100

Discounts may be negotiated for ongoing weekly rentals.

EQUIPMENT RENTAL

ITEM	# available	Fee	# Requested
Tables – 5ft round	8	\$5 ea	
Tables – 6ft rectangular	10	\$100 for all	
Tables – 8ft rectangular	4		
Tables – 12 ft with benches, kitchen only <i>included with kitchen rental upon request</i>	4 tables 6 benches	n/c	
Chairs – padded seat & back, beige color, folding	100	\$1.50 ea	
Chairs – white plastic, folding <i>included with hall rental upon request</i>	27		
Chairs – other miscellaneous <i>included with hall rental upon request</i>	80	\$1 ea	
Dishes (ceramic plates & mugs, utensils) <i>included with kitchen rental upon request</i>	service for 100	\$75	
Wine Glasses – 11oz stem	12 dozen	\$10/dozen	
Water Glasses – 7oz tumbler	18 dozen	\$20/case of 72	
Silver Finish Trays – 16in round	30	\$30/set of 10	
Bus Tubs	10	\$10/set of 5	
Chafing Dishes (fuel not included)	6	\$10 each	
Coffee Maker	2	\$10 each	
Coffee Pump Pot	8	\$5 each	
Punch Bowl and Cups	1	\$10	
Water Dispenser	1	\$10	
Ice Chest	2	\$5 each	
2 nd Refrigerator	1	\$20/day	
Freezer	1	\$20/day	
PA System	1	\$25	

Microphone & Stand	1	\$20	
Projection Screen only (above stage)	1	\$25	
Projection Screen (kitchen)	1	\$5	
Digital projector & screen (mounted, above stage)	1	\$100	
Digital projector (portable)	1	\$100	
Piano		\$25	
Easels	3	\$5 each	
TABLE LINENS			
not currently available we can provide a list of local vendors			
SERVICES			
Trash disposal – per can or bag		\$20 each	
Recycling disposal – per can or bag <i>clean and properly sorted only</i>		\$10 each	
Labor – set-up / clean-up / on-site at event	as scheduled in advance	\$20/hr	
Labor – unscheduled post-event clean-up due to failure to comply with check-list	per hour	\$35/hr	
Technical Labor – AV set-up or assistance	as scheduled	\$50/hr	